

Westfield High School PTSA Meeting  
May 15, 2003

The May meeting of the Westfield High School PTSA was held on Thursday, May 15, 2003, in the Lecture Hall. The meeting was called to order at 7:07 p.m.

In attendance were:

Dana Cimino	Luann McNabb	Heather Grayson	Lori Knickerbocker
Denise McCarthy	Debbie Gregory	Claire Girard	Sue Kiely
Destiny Burns	Susan Vaccarino	Laurie O'Bryan	Patty Harnisch
Chip Retson	Ellen Black	Joseph O'Bryan	Vicky Francis
Birgit Retson	Trish Manghelli	Penny Douskalis	Robin S. Angle
Jill Thompson	Lynn Terhar	Debra Colman	Dale Rumberger
Mark Richardson	Becky Williams	Katie Retson	

The April 2003 minutes were reviewed, corrected, and approved. The following corrections were made to the minutes.

1. BITS Committee report –

“TASC” rather than “NRO” stated they would like to do the banquet this year (pg 1)  
Would like to give a plaque to Giant and NRO for all their help (pg 2)

2. Nominating Committee/slate of officers 2003/2004 and President's Report -

correction from Bir get Retson to Birgit Retson (pg 2)

3. next WHS PTSA meeting May 15, 2003 (pg 3)

PTSA Officer Elections

Voting ground rules for elections were given – 20 members needed and no proxies  
Confirmed that 20 PTSA members were present; the paper ballot was discussed

Nominations of the candidates were announced, voted, and confirmed as follows:

President: Birgit Retson – no other nominations were brought to the floor  
1<sup>st</sup> Vice President: Dana Cimino – no other nominations were brought to the floor  
2<sup>nd</sup> Vice President: Penny Douskalis – no other nominations were brought to the floor  
Recording Secretary: Vicky Francis – no other nominations were brought to the floor  
Corresponding Secretary: Lori Knickerbocker was nominated from the floor, seconded and voted on  
Treasurer: Destiny Burns – no other nominations from the floor

### President's Report (Birgit Retson)

- PTSA training conducted by the Fairfax County Council of PTA's (FCCPTA) will be held on May 27<sup>th</sup>
- Leadership training at James Madison University is scheduled for July 11-12, 2003
- Birgit read a letter from Colin Powell Elementary School asking for funds--\$100 in donations. A motion was made by Destiny Burns; the matter was discussed, the motion was seconded and passed
- 5K scholarship can be given to only 3 students; we received four applications; each PTSA member present at this PTSA meeting were asked to rank the applications to eliminate one
- Hero Essay reception is May 21
- Volunteer Tea is scheduled for May 23
- Students who will go to the Boys/Girls State will be requested to give a report to the PTSA board about their experience
- Robert Spillane Leadership Award nominations  
Determining if there are any WHS nominations for this award. Robert Spillane was the former school superintendent; nomination includes any employee in the school. A panel of citizens determines who receives awards.
- Chairs of the 5k & All Night Grad Party Committees must be active sitting members on the PTSA board (State law); this change will take place next year. After Prom and After Grad need to attend due to insurance. Think about whether PTSA would work with the Western Fairfax Community Coalition and include them among the board positions. Question arose about co-chairs attending meetings. An elected board member must sign the checks.
- Brought up something to think about—developing a community service liaison/board position as a student link for students' community service.
- Board members are reminded to calculate and provide their volunteer hours for this school year to Heather or Claire
- Candidate forums for the Fall – will invite all school board candidates at the same time and will coordinate through the FCCPTA.
- Elected Officials Night is planned for November 20th in the Auditorium

- Plans to get the preparing packet information, newsletter, and stuffing envelopes will be underway for this summer. Worked out well with volunteers helping not only during the day but in evenings too. First PTSA newsletter will be mailed and thereafter will be sent via e-mail with those who prefer it distributed in that manner.

### Committee Reports

Landscaping (Susan Vaccarino) – Volunteers are needed Saturday, May 17<sup>th</sup> to finish up landscaping.

Hospitality (Denise McCarthy) – The staff luncheon went well.

Legislative (Luann McNabb) – Provided: handouts on current education legislation that passed and filed in the 2003 General Assembly session; upcoming vacancies and individuals running for school board and Chairman, Fairfax County Board of Supervisors, and general assembly positions.

Bulldog BBQ (Lynn Terhar) - The Bulldog Barbecue is scheduled for August 27<sup>th</sup>. Karoline Hurd will be chairing the Committee after a month

All Night Grad Party – The next committee meeting is scheduled for May 22<sup>nd</sup>.

After Prom – volunteers are still needed

Technology – Birgit discussed the Technology Committee budget request that Mary Wolf, technology chair, sent via e-mail to the board. This will be included as part of the discussion for next year's proposed budget.

Treasurer (Destiny Burns) – Each committee that need funding for next year should provide their proposed 2003-2004 budget to Destiny.

May expense reports are attached.

Minority Achievement (Mark Richardson) has provided its budget and planned activities for the 2003-2004 school year.

BITS (Trish Manghelli) – Getting last minute things ready for the banquet. TASC indicated that they intend to pay for the banquet.

### Principal's Report

- 2,698 students on board currently.
- Westfield theater have 12 Cappie nominations for Hamlet
- Choral Program will be performing at the Macy's Thanksgiving Parade this year
- Students will be off early June 6<sup>th</sup>

- An Algebra Refresher mini-course is scheduled August 18-22, 2003, 9-11 a.m. at the Lecture Hall
- Westfield ranked as the 46<sup>th</sup> top high school in the nation and ranked in the top 100 list of Newsweek's "The Best High Schools in America."
- Rising 9<sup>th</sup> Grade coffee is scheduled for May 28<sup>th</sup>
- WHS Track won the district championships
- Back to School Night is going to be held two nights –
  - Sept. 16<sup>th</sup> – (grades 9 and 10)
  - Sept. 22 – (grades 11 and 12)

The next meeting of the WHS PTSA is scheduled for June 10, 2003, at Birgit Retson's home.

The meeting was adjourned at 9:35 p.m.

Respectfully submitted,

Vicky Francis, WHS Corresponding Secretary

Approved as written \_\_\_\_\_ Date:

Approved as corrected: \_\_\_\_\_ Date: