



**Westfield High School
General Membership PTSA Meeting
2006 - 2007
<http://ptsa.westfieldhs.org/>**

DATE: Tuesday, August 15, 2006

CALL TO ORDER: by Jennifer Campbell at 7:02 PM

ATTENDEES:

Dana Cimino	Tracy Porter-Carnahan	Carol Jasper
Mike Reda	Jerry Manley	Claire Girard
Anne Bradel	Jodi Border	Kym Sunday
Edie Walker	Michelle Plymyer	Karen Freiberg
Alana Heng	Tim Thomas	Terry Lehman
Jennifer Campbell	Mark A. Richardson	

MINUTES: Minutes from the last meeting on May 18, 2006 were approved.

TREASURER'S REPORT: Dana Cimino

- PTSA: balance to carry forward \$ 3,298.84
- ANGP: balance to carry forward \$16,738.18
- 5K: balance to carry forward \$ 144.27

Proposed Budget for 2006-2007 was presented. It will be included in the Back to School (BTS) packets for membership to approve. Verification of voting members will need to be monitored more closely this year.

PRINCIPAL'S REPORT: Tim Thomas

- The new addition is on schedule. The movers will be here on Aug 17, 18, & 19 to move in the new furniture. The first and second floors have 25 classrooms (3 business labs, 2 special education classrooms, others for math and foreign language), 2 sub schools with assistant principals, staff and resource room (copiers). The basement will have classrooms and storage in the future but not occupied this year.
- Technology - there is 1 new laptop for each teacher ~300 total. Mike Mandigo and Carl Roach have been diligently preparing everything for school opening. Transition and training will occur through the year.
- Staffing - fully staffed and hope to hire the remaining 2 Assistant Principals by Friday, September 1, 2006. 35 new hires - most are transfers with prior experience in Fairfax County

- Band Director – the new band director has begun practices and has had a great start.
- Instructional Program – everything is set, meeting next week with all of the department chairs, some sections of AP courses have been added due to demand, new course this year is AP European History.
- Guidance Department – 3 new hires, all with experience and will start next week.
- First week of school will have 2 days (Tue and Fri) with all 7 periods to have a better attendance count. Official enrollment determines the staffing levels.
- As of Aug 1 - total current enrollment is 3244:
9th gr = 776; 10th gr = 828; 11th gr = 866; 12th gr = 772
- Each of the 6 sub schools will have about 550 students and 2 counselors. An additional counselor will be assigned to the main guidance office to assist with testing, etc.
- Communications – the expectation is that all teachers will use Blackboard as an effective, valuable tool for teachers, students and parents.
- A student graduating last spring was seriously injured in an accident last June. There will be some fund-raising events such as a golf tournament which will be announced.
- THEME for 2006-2007:
"Proud Of Our Past, Focused On Our Future"

PRESIDENT'S REPORT: Jennifer Campbell

- Thanks to Alana Heng for developing the webpage and getting Paypal set up for the start of school. Anticipate an increase in memberships, directory orders, and bankroll donations with ease and convenience of having an online option. Fees are minimal
- Thanks to Mona Miller for landscaping efforts – Rulyscapes has once again donated ~1/2 of his costs (for mulch and labor) for the front of the school done before the BBQ
- Thanks to Michelle Plymyer for the beginning of the year newsletter and directory.

COMMITTEE REPORTS:

- **Volunteers – Claire Girard:** The biggest immediate need is for volunteers to assemble the BTS packets (3800 packets x 44 pages in each = 167,200 papers!!), handing them out at the BBQ and other times before school starts.
- **Minority Achievement Committee – Mark Richardson:** Meetings will be held the 3rd Tuesday each month (except Sep). A data analyst will be helping this year, hope to include statistics for Special Ed students on SOL reports, focused effort to reach and involve Hispanic families.
- **Newsletter – Michelle Plymyer:** Final edits being done and going to printer on Monday, Aug 21. In order to reduce expenses, fewer copies will be printed (based on the number of families rather than enrollment) and available at the BBQ /back to school nights instead of including in BTS packets.
- **Special Education – Karen Freiberg:** Continue with rising Freshman orientation program in the spring, plans to distribute IEP with teachers in a more timely fashion, information about contacts in BTS packets, coordinating meeting with cluster reps and administration, training for teachers to navigate system, proposal to include special education students in minority

achievement SOL reports, planning speakers for parent meetings, inclusion of ADHD video/workshop for teaching skills/techniques (2-3 special ed students in every class) during teacher orientation

- **BITS (Bulldog Instructional Tutoring for Students) – Carol Jasper:** Tutoring program for students in 3rd -12th grades from all elementary and MS feeder schools. Enrollment has grown from 20 to 85-90 at the end of last year. Held every Saturday morning 8:45 – 11:00 from October to early June. Requesting assistance for students who need tutoring but do not have transportation.
- **ANGP (All Night Grad Party) – Tracy Porter-Carnahan:** Safe and drug free party for graduates at school the night of graduation. Last year 488 students attended (~75%), planned by 16 subcommittees and >200 volunteers. Concerted effort to recruit parents of underclass students at BTS nights to partner with senior parents as committee co-chairs.
- **ACE (Academic Celebration of Excellence) – Jodi Border:** Sponsors activities in support of academic excellence – in October, Academic Letter Awards, 3 honor roll receptions (1 each quarter), and awarding of PTSA scholarships in the spring.
- **PTSA Website – Alana Heng:** After great success with mulch orders for ANGP last spring, added Paypal feature for membership dues, student directories and bankroll donations. Also added real time calendar for board members to update on a regular basis. Future consideration to include all forms online.
- **Parent Programs – (Nancy Bennett via phone):** Hope to have Leslie Churn give presentation about Substance Abuse possibly at the October meeting. Also, Teen Species planning for January and coordinating a presentation by Chris Skinner (victim of drunk driver) with Centreville High School next spring.

NOMINATING COMMITTEE: Slate of Officers for 2006-2007, unanimously approved:

President – Jennifer Campbell
 1st VP - Aimee Lowry
 2nd VP – Jodi Border
 Recording Secretary – Edie Walker
 Treasurer – Dana Cimino

ADJOURNMENT: Meeting adjourned at 8:45 PM.

Respectfully submitted, *Edie Walker*

PTSA meetings are open to everyone and are at 7:00 PM in the library. Meeting schedule:

<u>Tue</u>	<u>Sep 12</u>	Thu	Feb 15
Thu	Oct 19	Thu	Mar 15
Thu	Nov 16	Thu	Apr 19
Thu	Dec 14	Thu	May 17
Thu	Jan 18		June - TBD

IMPORTANT DATES**AUGUST**

Wed	Aug 23	10 am - 2 pm	Back to School Packet assembly
Thu	Aug 24	9 am - 4 pm	BTS packets assembly
Mon	Aug 28	9 am - 4 pm	BTS packets assembly
<i>Tue</i>	<i>Aug 29</i>	<i>5 pm - 8:30 pm</i>	<i>Bull Dog BBQ</i>
		4 pm - 8:30 pm	volunteers for PTSA table/hand out BTS packets
Wed	Aug 30	10 am - 2 pm	handing out BTS packets
Thu	Aug 31	10 am - 2 pm	handing out BTS packets

SEPTEMBER

<i>Fri</i>	<i>Sep 1</i>	<i>9 am - 11 am</i>	<i>New Student & 9th grade Orientation</i>
		9 am - 12 noon	handing out BTS packets
<i>Tue</i>	<i>Sep 5</i>		<i>School Starts</i>
<i>Tue</i>	<i>Sep 12</i>	<i>7 pm</i>	<i>PTSA Meeting</i>
<i>Wed</i>	<i>Sep 13</i>	<i>7 pm</i>	<i>Senior Parent Night</i>
<i>Tue</i>	<i>Sep 19</i>	<i>7 pm</i>	<i>11th & 12th Grades Back to School Night</i>
<i>Wed</i>	<i>Sep 27</i>	<i>7 pm</i>	<i>9th & 10th Grade Back to School Night</i>

OCTOBER

Sat	Oct 7	9 am	5K Race
Mon	Oct 9		Columbus Day- No School
Fri	Oct 13		Homecoming Parade & Game
Sat	Oct 14		SAT exam
Sat	Oct 14		Homecoming Dance
Sun	Oct 15		College Fair at Fair Oaks Mall
Wed	Oct 18		PSAT exam
Wed	Oct 18	7 pm	Freshman Parent Night
Thu	Oct 19	7 pm	PTSA Meeting

NOVEMBER

Sat	Nov 4		SAT exam
M/T	Nov 6-7		Student Holidays